

Minutes of the 17th meeting of the Internal Quality Assurance Cell (IQAC) held on 29.04.2024 (Monday) from 11:00 A.M. onwards (through offline/ online mode) in the Committee Room (A-203), 1st Floor, Administration Building, SLIET, Longowal

Following members attended the meeting through online/offline mode:

SN Name & Designations

1. Prof. (Dr.) Mani Kant Paswan, Director, SLIET-cum-Chairman, IQAC, SLIET, Longowal
2. Prof. Surinder Singh, Dean (R&C), SLIET, Longowal
3. Prof. Kamlesh Kumari, Dean (P&D), SLIET, Longowal
4. Prof. Rajesh Kumar, Dean (Student Welfare), SLIET, Longowal
5. Prof. Ravi Kant Mishra, Dean (Alumni & Industrial Relations), SLIET, Longowal
6. Sh. Hari Mohan Arora, Registrar, SLIET, Longowal
7. Prof. Major Singh, Head, Training & Placement, SLIET, Longowal
8. Dr. Daljinder Singh, ASP (Electrical & Instrumentation Engg.), SLIET, Longowal
9. Prof. M. M. Sinha, Deptt. of Physics, SLIET, Longowal
10. Dr. Prithwi Singh Bamnia, Librarian, SLIET, Longowal
11. Dr. Pankaj Kumar Das, Deptt. of Electronics & Communication Engg., SLIET, Longowal
12. Dr. Harish Kumar Arya, Associate Professor (Mech. Engg.), SLIET, Longowal
13. Dr. Vinod Kumar Verma, Assistant Professor (CSE), SLIET, Longowal
14. Mr. Prakash Chandra Nirala, Associate Director, Quant Dev, Singapore
15. Mr. Deepak Jindal, Ashriya Infotech Pvt. Ltd., Mohali, Punjab
16. Mr. Satyam Gupta, Plant Manager, PepsiCo India Holdings Pvt. Ltd., Channo, Punjab
17. Mr. Ram Krishna, Senior General Manager – Operations, Frigerio Conserva Allana Pvt, Ltd., Aligarh, Uttar Pradesh
18. Siddhant Kumar, GCS-2231052
19. Rupam Raj, GFT-2235052
20. Principal, Kendriya Vidyalaya
21. Prof. Navdeep Jindal, Co-coordinator (IQAC), SLIET, Longowal
22. Prof. K Prasad, Dean (FSW), Coordinator & Member Secretary (IQAC), SLIET, Longowal

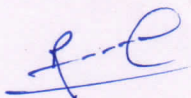
Following members could not attend the meeting:

1. Prof. J.S. Dhillon, Dean (Academics), SLIET, Longowal
2. Prof. Manmohan Singh, Deptt. of Electrical & Instrumentation Engg., SLIET, Longowal

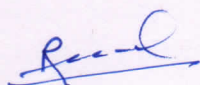
At the outset, the Member Secretary, Internal Quality Assurance Cell (IQAC) welcomed the Chairman and all the members of the IQAC to the 17th meeting and presented the comprehensive report of the activities related to the IQAC, and thereafter, the agenda of the meeting was taken up and following decisions were taken unanimously.

Agenda for 17th IQAC meeting

AGENDA ITEM NO. 17.01	
ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF 16TH IQAC MEETING HELD ON 06.03.2023	
Resolution No. 16.01	ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF 15TH IQAC HELD ON 29.11.2022 Noted
Resolution No. 16.02	FILLING OF AQAR REPORT ON THE PORTAL OF NAAC FOR THE ACADEMIC YEAR 2021-22 Noted
Resolution No. 16.03	SUBMISSION OF SSR FOR NAAC ACCREDITATION (3RD CYCLE) Noted
Resolution No. 16.04	COLLECTION OF DATA AS PER AQAR FORMAT BY THE RESPECTIVE CONTROLLERS W.E.F. THE ACADEMIC YEAR 2022-23 AND MANTAINING OF EXCEL SHEET ON THE WEBSITE The constituted committee shall expedite the process for its implementation from Academic Year 2024-25.
Resolution No. 16.05	QUALITY AUDITS ON ENVIRONMENT AND ENERGY FOR THE ACADEMIC YEAR 2022-23 Noted
Resolution No. 16.06	UPDATION OF STUDENT GUIDE The student guide is under the process of printing as informed by concerned section.
Resolution No. 16.07	CONDUCT OF CLASSES/ LECTURES IN REGIONAL / MOTHER LANGUAGE FOR THE BENEFIT OF DIPLOMA STUDENTS Noted
Resolution No. 16.08	SETUP OF SKILL DEVELOPMENT CENTRE Dean (Academics) shall expedite the process through the academic departments.
Resolution No. 16.09	AGENDA ITEM REGARDING COURSE FILE AUDIT AND ACTION PLAN FOR ACADEMIC, RESEARCH AND EXTENSION ACTIVITIES FOR FORTHCOMING IQAC MEETING-REGARDING Dean (Academics) shall expedite the process.

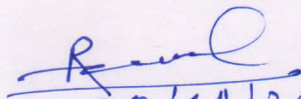


AGENDA ITEM NO. 17.02
FINALISATION OF AQAR REPORT FOR THE ACADEMIC YEAR 2022-23 ON THE NAAC PORTAL
The AQAR report for the academic year 2022-23 was placed before the IQAC and Dean's committee. The efforts of the cell were appreciated and AQAR was allowed to be submitted on the NAAC portal.
AGENDA ITEM NO. 17.03
REVIEW OF NAAC 3RD CYCLE ASSESSMENT REPORT AND EFFORTS REQUIRED TO FURTHER IMPROVE NAAC SCORE WITH SPECIAL EMPHASIS ON ACADEMICS, RESEARCH AND CONSULTANCY
IQAC committee thoroughly reviewed the NAAC scores of all the criteria secured by the institute in cycle 3 vis-à-vis with earlier cycles. Based on comparative assessment scores IQAC suggested for taking necessary steps towards improvement for the criteria "Student support and progression" and "Research, consultancy and extension" through respective Deans on mission mode to achieve the set target of A++ in the fourth cycle as decided unanimously. Dean (Academics) and Dean (R&C) are thus requested to come up with the detailed action plan before the start of next academic session i.e. 2024-25.
AGENDA ITEM NO. 17.04
REGARDING FILLING OF VACANT SANCTIONED POSTS AND CONDUCT OF PROMOTIONS
Recruitment/administration cell should take all possible initiatives for early completion of cadre restructuring and recruitment rule for filling of vacant sanctioned posts and to conduct the promotions of the faculty and staff on regular basis – Action to be taken by Registrar.
AGENDA ITEM NO. 17.05
FINALIZATION OF ACADEMIC IDENTITY AND REGULAR UPDATING OF RECORDS BY THE FACULTY MEMBERS ON ERP PORTAL AND INSTITUTE WEB PAGE
Academic Identity data (E-Vidwan, Orcid, Scopus, Google Scholar, and WOS) to be completed before the start of the new academic year 2024-25 by all the faculty members and are advised to update their records at least twice in AY, before the start of every semester at their own. Further, faculty members are required to submit at least one paper in WOS/Scopus/SCI/SCIE/UGC Care journal every academic year especially for those having WOS H-Index less than 5.0. Dr. Prithvi Singh Bamnia, Librarian enthused to keep academic identity, citations and H-Index records and update the same on the institute website.
AGENDA ITEM NO. 17.06
ENHANCING THE MOU WITH INDUSTRY AND STRENGTHNING OF ACTIVITIES UNDER EXISTING MOU(S)
To improve the industrial exposure of the SLIET students and faculty members and to further improve the research and industrial consultancy, the MoUs with the industry need to be enhanced and strengthen further. Dean (R&C) along with Dean (A&IR) ensured to put up the dedicated effort for the same.

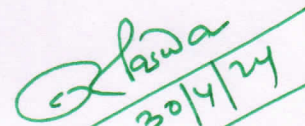


AGENDA ITEM NO. 16.07
STRENGTHNING OF STUDENTS COUNCELLING, TGS AND SMS IN THE INSTITUTE
Strengthening of students counselling, tutor guardian scheme (TGS), and student mentor scheme (SMS) are needed for further improvement toward student support system. Regular reporting and assessment may be made in this respect. The IQAC recommends that the students under TGS should be allotted well at the beginning of the respective program under TGS and the same tutor may be continued as project mentor too for better professional development and placement scenarios of the institute.
AGENDA ITEM NO. 17.08
ANY OTHER ITEM – WITH THE PERMISSION OF THE CHAIR
No other item discussed on record.

The meeting ended with a vote of thanks to the chair.


30/04/2024

[Prof. (Dr.) K. Prasad]
Member Secretary, IQAC,
SLIET, Longowal


30/4/24

[Prof. (Dr.) Mani Kant Paswan]
Director, SLIET-cum-Chairman, IQAC,
SLIET, Longowal