

**Minutes of the 11<sup>th</sup> meeting of the Internal Quality Assurance Cell (IQAC) held on 03.01.2022 at 2:30 p.m. onwards (through online mode) in the Committee Room, 1<sup>st</sup> Floor, Administration Building, SLIET, Longowal**

The following members attended the meeting:

Sr. No.	Name & Designation
1.	Prof. (Dr.) Shailendra Jain, Director, SLIET-cum-Chairman, IQAC, SLIET, Longowal
2.	Dean (Academics), SLIET, Longowal
3.	Dean (R&C), SLIET, Longowal
4.	Dean (P&D), SLIET, Longowal
5.	Dean (Student Welfare), SLIET, Longowal
6.	Prof. Kamlesh Prasad, SLIET, Longowal
7.	Registrar, SLIET, Longowal
8.	Prof. Sushma Gupta, Deptt. of Mathematics, SLIET, Longowal
9.	Prof. Pushpa Jha, Deptt. of Chemical Engineering, SLIET, Longowal
10.	Dr. Gurjinder Kaur, Associate Professor (CSE), SLIET, Longowal
11.	Dr. Vivek Kumar, Assistant Professor (Mech. Engg.), SLIET, Longowal
12.	Er. Lalit Ahuja, Assistant Professor (Mech. Engg.), SLIET, Longowal
13.	CR, GCT-2019
14.	CR, GIN-2019
15.	Prof. A.S. Arora, Coordinator-cum-Member Secretary, IQAC, SLIET, Longowal
16.	Dr. Navdeep Jindal, Associate Professor (FET), SLIET, Longowal

**The following internal members could not attend the meeting:**

1.	Prof. M.B. Bera, Deptt. of Food Engineering & Technology, SLIET, Longowal
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At the outset, the Member Secretary, Internal Quality Assurance Cell (IQAC) welcomed the Chairman and all members of the IQAC to the 11<sup>th</sup> meeting.

Thereafter, the Agenda of the Meeting was taken up and following decisions were taken unanimously:

AGENDA ITEM NO. 11.01	
<b>ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF 10<sup>TH</sup> IQAC MEETING HELD ON 30.11.2021</b>	
The Action Taken Report (ATR) on the minutes of 10 <sup>th</sup> meeting of IQAC held on 30.11.2021	
Resolution No. 10.1	<b>ACTION TAKEN REPORT ON THE MINUTES OF MEETING OF 9<sup>TH</sup> IQAC MEETING HELD ON 16.02.2021</b>
	Noted

Resolution No. 10.2	<b>LECTURES OF ALUMNI IN THE DEPARTMENTS ON MONTHLY BASIS</b>
	In progress
Resolution No. 10.3	<b>INCREASE OF NUMBER OF INDUSTRIAL VISITS OF STUDENTS, AT LEAST TWO PER DEPARTMENT, PER SEMESTER</b>
	The steps taken by the Institute noted by the IQAC.
Resolution No. 10.4	<b>RESTRUCTURING OF ICD PROGRAMME/SYLLABUS</b>
	Noted with satisfaction.
Resolution No. 10.5	<b>INDUSTRIAL COLLABORATION</b>
	Noted
Resolution No. 10.6	<b>DEVELOPMENT OF TWO E-CONTENTS SUCH AS E-PG-PATHSHALA, CEC (UNDER E-PG-PATHSHALA CEC (UNDER-GRADUATE) SWAYAM OTHER MOOCS PLATFORM NPTEL/NMEICT/ANY OTHER GOVERNMENT INITIATIVES &amp; INSTITUTIONAL (LEARNING MANAGEMENT SYSTEM (LMS)</b>
	Requisite directions have been issued to comply with the decision of iQAC.
Resolution No. 10.7	<b>CREATION OF SHORT VIDEOS ON CONCEPTUAL TOPICS FOR THE BENEFITS OF THE STUDENTS.</b>
	Steps taken by the IQAC Cell are noted.
Resolution No. 10.8	<b>CREATION OF DIGITAL LECTURE RECORDING STUDIO</b>
	Necessary directions have already been issued to Prof. A.S. Shahi, to take up the matter with Dean (P&D) for completing this task in a time bound manner.
Resolution No. 10.9	<b>AQAR FOR THE ACADEMIC YEAR 2020-21</b>
	Noted
Resolution No. 10.10	<b>INITIATION OF GREEN CAMPUS INITIATIVES IN VIEW OF AQAR REQUIREMENT VIDE POINT NO. 7.1.5.1 (BAN OF USE OF PLASTIC, USE OF BI-CYCLES/BATTERY-POWERED VEHICLES, RESTRICTED ENTRY OF AUTOMOBILES)</b>
	Action taken by IQAC on this point is noted with appreciation.
Resolution No. 10.11	<b>INITIATIVES TO PRESERVE AND IMPROVE THE ENVIRONMENT AND HARNESS ENERGY IN VIEW OF AQAR REQUIREMENT VIDE POINT NO. 7.1.6.1. (GREEN AUDIT , ENERGY AUDIT, ENVIRONMENT AUDIT, CLEAN AND GREEN CAMPUS RECOGNITIONS/AWARDS, BEYOND THE CAMPUS</b>

	<b>ENVIRONMENTAL PROMOTIONAL ACTIVITIES)</b>
	Noted
Resolution No. 10.12	<b>CONSTITUTION OF A COMMITTEE TO PREPARE PROFESSIONAL ETHICS &amp; CODE OF CONDUCT IN VIEW THE REQUIREMENT OF ANNUAL QUALITY ASSURANCE REPORT FOR THE ACADEMIC YEAR 2020-21 (POINT NOS. 1.3.1, 3.4.1 &amp; 7.1.10)</b>
	IQAC noted that the work regarding converting it into bi-lingual is in process.
Resolution No. 10.13	<b>SLIET BAGGED 'OUTSTANDING INSTITUTION AWARD (ENGINEERING COLLEGE CATEGORY) FOR THE YEAR 2020-21'</b>
	IQAC congratulated the Institute for getting this prestigious award
Resolution No. 10.14	<b>TRAINING PROGRAMME FOR INSTITUTE STAFF</b>
	Noted
Resolution No. 10.15	<b>IQAC ACTIVITY CALENDAR</b>
	Noted
Resolution No. 10.16	<b>IMPORTANT DAY TO BE CELEBRATED BY INSTITUTE</b>
	Noted with appreciation
Resolution No. 10.17.1	<b>ANY OTHER ITEM - WITH THE PERMISSION OF THE CHAIR - Academic &amp; Administrative Audit for the Academic Year 2020-21</b>
	Noted.

**AGENDA ITEM NO. 11.02**

Resolution No. 11.02	<b>START OF PROCESS REGARDING COLLECTION OF FEEDBACK PROFORMAS FROM ALL THE STAKEHOLDERS FOR THE ACADEMIC YEAR 2021-22</b>
	Noted and the IQAC desired to take necessary action for collection of feedback from various stakeholders.

**AGENDA ITEM NO. 11.03**

Resolution No. 11.03	<b>START OF PROCESS REGARDING ACADEMIC AND ADMINISTRATIVE AUDIT OF INSTITUTE FOR THE ACADEMIC YEAR 2021-22</b>
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	Noted and the IQAC desired to take necessary action for timely completion of Academic & Administrative Audit as per tentative schedule.
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<b>AGENDA ITEM NO.11.04</b>	
<b>Resolution No. 11.04</b>	<b>FILLING OF AQAR REPORT ON THE PORTAL OF NAAC FOR THE ACADEMIC YEAR 2020-21</b>
	IQAC desired to collect data from all the concerned and ensure timely filing of AQAR Report on the NAAC Portal.

<b>AGENDA ITEM NO. 11.05</b>	
<b>ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR</b>	

The meeting ended with a vote of thanks to the chair.

**[Prof. (Dr.) A.S. Arora**  
Member Secretary, IQAC,  
SLIET, Longowal

**[Prof. (Dr.) Shailendra Jain]**  
Director, SLIET-cum-Chairman, IQAC,  
SLIET, Longowal